

**Federal School of Medical Laboratory Technology (SCIENCE)**

**P.M.B 2253 JOS, NIGERIA**

**General Procurement Notice**

**Invitation to Contractors for Pre-Qualification for the Execution of 2012 Capital and Recurrent Budget**

**Introduction**

The Federal School of Medical Laboratory Technology (Science), Jos invites interested and reputable Contractors with relevant experience and good tract records for pre-qualification for the:

1. Procurement of Perkins 100KVA Generating Plant for Permanent Site.
2. Procurement of Research Equipment for blood Safety, Research Methodology and Histopathology Laboratories.
3. Workshop and Training on Laboratory Safety Quality Assurance & Baseline Studies.
4. Construction of Sitting Benches and Libratory Tools for Classroom/Library Blocks.
5. Renovation, Rehabilitation and Landscaping of Hostel

**NOTE:** The under listed Companies who were recommended for these Projects under the 2011 Capital Budget should forward their documents for validation (to include 2.0 vi and vii).

1. M/SAtira Ventures
  - Procurement of Office Tools/Equipment
2. M/SKia Medics Limited
  - Procurement of Medical Laboratory Equipment, Chemicals/Reagents for General/Teaching Laboratories

## **2.0 Pre-Qualification Requirement**

In order to be considered for the Pre-Qualification bidders must submit the following:

- i. Certificate of Registration with Corporate affairs Commission
- ii. Evidence of Tax Clearance Certificates for the last three years (2009, 2010 & 2011) corresponding to declared turnover
- iii. Evidence of VAT Registration with TIN No and past remittances for the last 3 years
- iv. Original copies of documents listed in item (i-iii) above must be presented for sighting during the Opening session which is scheduled for Thursday 28<sup>th</sup> June, 2012.
- v. Company Audited Accounts for the last three years (2009,2010 & 2011) showing annual turnover
- vi. Evidence of Certification /Exemption from PENCOT in accordance with the Pension Reform Act, 2004 including evidence of remittances of Employees' Pension Contributions/ Deductions
- vii. Evidence of payment of Training Contribution in compliance with the statutory provision of the Industrial Training Fund Amendment Act, 2011
- viii. Evidence of experience with similar jobs in the past three years. This should include the scope/volume of work and the amount which should be verifiable
- ix. Evidence of financial capability to handle the job and bank support,
- x. Location of showroom, warehouse and maintenance workshop (not postal address(es))
- xi. Company profile including names and technical qualification(s) of key personnel

- xii. Evidence of availability of spare parts
- xiii. Evidence of maintenance capability and after sale service for at least 5 years from date of commissioning of equipment
- xiv. A sworn Affidavit that none of the Directors has been convicted in any court of law of any criminal offence and
- xv. A sworn affidavit confirming that all information presented and attached are true and correct of the company and that no officer of the School is a former or present Director, Shareholder or has any pecuniary interest in the bidder.
- xvi. Registration with the school is not mandatory.

### **3 0 Submission of Pre-Qualification Documents**

The complete pre-qualification document should be enclosed in an envelope, sealed and marked appropriately and addressed to:

**The Provost/CEO,**

**Federal School of Medical Laboratory Technology (Science), Jos, Plateau State**

4.0 The complete pre-qualification documents should be deposited in the Tender Box situated at a designated place in the Provost Office and Administrative Department on or before 12.30pm prompt on 28<sup>th</sup> June, 2012

5.0 Opening of the submitted documents will take place on the same day in the presence of the bidders or their representatives who choose to attend at the School's Mini Hall at 12.30pm prompt on 28<sup>th</sup> June, 2012

6.0 This is not an invitation to tender, full tendering procedure will be applied only to bidders that have been prequalified and found capable of project delivery.

7.0 Tenderers should note that only pre-qualified Companies would be invited to submit financial bids. The school reserves the right to reject any or all pre-qualified documents.

8.0 Subsequently, within the year, contracts within the approval threshold of the Provost will be placed on the School Notice board for interested contractors/suppliers.

**Signed:**

**PROVOST/CEO**